

BYLAWS OF THE NIGERIAN BIOLOGICAL SAFETY ASSOCIATION (NiBSA)

1.0. PART I: NAME

ARTICLE 1: NAME

The name of the Association shall be the NIGERIAN BIOLOGICAL SAFETY ASSOCIATION (NiBSA), hereafter referred to as "the Association".

2.0 PART II: OBJECTIVES

2:1 ARTICLE II: MAIN OBJECTIVES

The main purpose of NiBSA as a professional association is to congregate practitioners of biological safety for the promotion of biosafety and biosecurity and to facilitate the sharing of biosafety and biosecurity information in Nigeria.

2:2 ARTICLE III: SPECIFIC OBJECTIVES

Within the framework of the foregoing, the Association shall have the following principal objects:

- a). To advance biosafety and biosecurity as a scientific discipline through education and research in Nigeria.
- b). To enhance collaboration and networking in areas of biosafety and biosecurity, including risk assessment on implementation of these principles among laboratories and similar facilities in Nigeria.
- c). To identify the training needs of Nigerian Institutions with the purpose of ensuring their proper qualifications for enforcing biosafety and biosecurity principles.
- d). To design and implement training programmes that increase knowledge and skills towards biosafety and biosecurity in Nigeria.

- e). To utilize knowledge and skills in biosafety and biosecurity towards designing and implementing surveillance and molecular diagnostic systems and laboratory practices that strengthens infectious disease detection and responses in Nigeria.
- f). To seek International cooperation towards reducing the risk of biological threats by collaborating with governments to develop biosafety and biosecurity standards that are consistent with national and international guidelines, norms and requirements.
- g). To provide members sustained opportunities for biosafety and biosecurity communication, education and participation in the development of standards, guidelines and regulations for these disciplines in Nigeria.
- h). To expand biosafety and biosecurity awareness and promoting the development of work practices, equipment and facilities to reduce the potential for occupational illness and adverse environmental impact from infectious agents or biologically-derived materials.
- i). To promote biosafety and biosecurity as scientific disciplines in national and regional development.
- j). To create awareness on the need to strengthen training and standard practices of biosafety and biosecurity in the workplace
- k). To explore partner network in resolving emerging challenges arising from biological and related threats.
- l). To promote the understanding and regulation of products of modern biotechnology for protection and promotion of human, animal and environmental health.

3.0 PART III: MEMBERSHIP AND GOVERNANCE

3:1 ARTICLE IV: MEMBERSHIP

The subscribers to this bylaw and such other persons or Associations as the Board of Association may from time to time admit to membership, the membership being not less than 10 persons shall be members of the Association, provided that a member shall cease to be a member if:

- i) He gives one month notice in writing to the Board of their intention to resign from membership. Upon the expiry of such notice he shall cease to be a member but his liability to contribute to the funds of the Association in the event of its being wound up or dissolved shall continue for one year from the expiry of such notice.
- ii) If he is removed from membership by the vote of not less than two-thirds of the members of the Association at an Extraordinary General Meeting of the Association specially convened and at which he has been given a reasonable opportunity of attending and being heard.

Five categories of membership to the Association will be as follows:

3.1.1. Individual Members: Any person with an interest in Biological Safety, Biosecurity, Medical Engineering, Veterinary Services, Medical Laboratory Science, Biotechnology, Environmental Sciences, Environmental Health, Legal and Regulatory Services and any other discipline in biological sciences, shall be eligible for Individual Membership. Individual Members shall be eligible to vote, to hold office, to serve on committees, and to enjoy other rights of the Association. An individual may become a member by submitting a completed Association membership application and payment of the current annual dues to the Association.

3.1.2. Corporate Members: Any company or organization with an interest in biological

safety and biosecurity shall be eligible for Corporate Membership. Each Corporate Member may designate up to three persons as Individual Members. Each of these three individuals shall be eligible to vote, to hold office, to serve on committees, and to enjoy other rights of the Association.

3.1.3. Student Members: A matriculated student with an interest in biological safety and biosecurity shall be eligible for Student Membership. Student Members shall not have the right to vote or the right to hold elective office.

3.1.4. Honorary Members: A person who has made outstanding contributions to biological safety or who has served the Association with distinction shall be eligible for Honorary Membership. Individuals who were members of the Association prior to becoming Honorary Members shall be eligible to vote, to hold office, to serve on committees, and to enjoy other rights of the Association.

3.1.5. Fellow: This may be a member Fellow (FNIBSA) or Honorary Fellow (FNIBSA (Hons)). A member is awarded the prestigious status of FNIBSA, having distinguished himself/herself in service to the association. Honorary Fellow may not be a member but has occupied position or provided service of immense benefit to the course of biological Safety, biosecurity, and allied disciplines.

3:2 ARTICLE V: THE EXECUTIVE COUNCIL

The Executive Council (called the "Council") shall consist of the honorary posts of President, Vice President, Secretary, Assistant Secretary, Treasurer, Financial Secretary, Internal Auditor, Protocol Officer, The Council shall be the policy-making organ of the Association. The minimum number of the three Members shall be three while the maximum shall be ten. Added to these are two Ex-Officio members.

3:3: ARTICLE VI: FIRST APPOINTMENT TO THE COUNCIL

The interim members to the Council shall be appointed in writing by the subscribers to this Bylaw and shall include three persons who shall act respectively as the Chairman

Secretary and Treasurer of the Association; until the conclusion of the first Annual general meeting when a substantive Council shall be appointed to serve for a period of 3 years.

3:4 ARTICLE VII: OTHER APPOINTMENTS TO THE COUNCIL

The Council may from time to time and at any time appoint any member of the Association, in case of vacancy, or by way of addition, to the Council; provided that the prescribed maximum is not thereby exceeded and provided also that the proposal to appoint any new member of the board under this section shall be set out in a formal resolution forming part of the notice convening the Council meeting.

3:6 ARTICLE VIII: OFFICE BEARERS

The Association shall at the Annual General Meeting ratify its President and Vice President as proposed by the Council on the advice of the Board of Trustees (BoT). These officials shall hold office for three years, They shall be re-elected for another term of three years as they wish and following approval by the BoT and ratification by the Annual General Meeting (AGM). The position of the Council Members can be filled by election at an AGM and renewable after every two years. If the President, during his term of office, should cease to be a member of the Association, resign from office or die, the Board shall elect one of their members to hold office until the next Annual General Meeting when a new President shall be elected as provided for in this bylaw. The same procedure shall apply to the Secretary and Treasurer.

3:7 ARTICLE IX: DUTIES OF OFFICIALS

The President

- (i) The President shall provide primary leadership, preside over meetings of the Association, the Annual Biological safety Conference, the Annual General Meeting and Board meetings;
- (ii) The President shall be the official spokesperson for the Association

- (iii) The President shall appoint Committee Chairs and create Ad Hoc Committees as necessary with advice and consent of the Council .
- (iv) The President presents the Annual Report to the GA.

The Vice-President

The Vice-President shall deputize for the President whenever the President is unable to perform any duties or exercise the powers of the president in person.

The Secretary

The Secretary shall;

- a). Keep minutes of the meetings of the Council and the General Meetings
- b). Carry out all correspondence on behalf of the Association.
- c). Arrange for meetings of the Association on instructions of the President, in special circumstances, on the instructions of General Meetings.

The Assistant Secretary;

The Assistant Secretary shall deputize for the Secretary whenever the Secretary is unable to perform any duties or exercise the powers of the Secretary in person.

The Treasurer

The Treasurer shall in general ensure that proper accounting procedures are adhered to, and shall;

- a). Keep on a proper accounting basis all the financial records of the Association;
- b). Open bank account (s) as appropriate on the advice of the Board and ensure that all drawings from the account are countersigned either by the President or the Financial Secretary;
- c). Provide reports on the financial statement of the Association and audited accounts to the general meeting.

The Financial Secretary

The Financial Secretary shall in general keep all records of financial transactions of the Association. He may counter-sign cheque(s) of the association.

The Internal Auditor

It shall be the duty of the Internal Auditor to verify vouchers and invoices of purchases made by officers of the association or on behalf of the association. He shall verify that proper procedure and due process are followed in respect of payment for goods and services for and on behalf of the Association

The Protocol Officer

The Protocol Officer shall:

i. arrange for logistics in respect of all programs and events of the Association

The Protocol

ii. Serve as the Public Relations Officer for the association

iii. Arrange for venue of programs of the Association.

The Ex-Officio I:

This position is automatically filled by the predecessor of the immediate past President of the Association. The automatic nominee would be ratified by a simple majority at the AGM. When the tenure of a President lapses and he is not re-elected for another term he takes position as Ex-Officio II while the erstwhile Officio II assumes the position of Ex-Officio II.

The Ex-Officio II

This position is automatically taken up by the President who has just handed over to his successor.

3:8 ARTICLE X: REMOVAL OF COUNCIL MEMBERS

The Council may by resolution remove any member of their body other than the President and Vice President from office, but if such a member should be aggrieved at his removal he may appeal to a General meeting to be called for this purpose. In the meantime, he shall cease to act as a member of the Board and to hold any other office

under the Association, and members for the time being of the Council may act notwithstanding any vacancy in their body; provided always that in case the members of the Council shall at any time be reduced in number to less than the minimum number prescribed by this constitution, that numbers shall be the quorum for the purpose of filling up vacancies in their body and of summoning a General Meeting, but not for any other purpose. Provided also that the Council may co-opt any person to advise the Council in any capacity which the Council shall deem fit.

4.0PART IV: MEETINGS AND QUORUM

4:1 ARTICLE XI: PROCEEDINGS OF THE COUNCIL

The Council may meet for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit. The quorum necessary for the transaction of business shall be not less than half the number of members of the Council for the time being. Questions arising at any meeting shall be decided by a simple majority of votes. In case of any equality of votes the chairman shall have a casting or second vote.

4:2 ARTICLE X11: CALLING OF MEETINGS

(a) Normal Meetings

All normal meetings of the Council shall be summoned by the Secretary, acting in consultation with the President, by giving at least 15 days notice accompanied by the proposed agenda.

(b) Requisitioned Meetings

A member of the Council may request for a meeting, and on the request of at least six (6) members of the Council, the Secretary shall at any time summon a meeting of the Council by at least twenty one days notice served upon the several members of the Council, with an indication of the proposed agenda.

4:3 ARTICLE XIII: FORMATION OF COMMITTEES

1. The Council may delegate any of their powers to Committees consisting of such members of the board as they considers fit, and any Committee so formed shall, in the exercise of the powers delegated, conform to any regulations prescribed by the Council. The meetings and proceedings of any such Committee shall be governed by the provisions of this constitution for the time being regulating the meetings and proceedings of the Council so far as applicable and so far as the same shall not be superseded by any rules made by the Council. Some of the committees to be established by the Council include:

i) **CONFERENCE COMMITTEE**

The Conference Committee shall consist of members of the association to be appointed by the President in conjunction with the Executive Council. The Chairman and Vice Chairman of the Committee shall be named by the President. Appointment of committee members and leadership shall be on ad hoc basis. The committee shall have the responsibility to organize and manage the annual conference of the Association. Through the Chairman, the Committee shall submit a written report to the President not later than 15 days after the conference after which the Committee would be dissolved. Any member of a previous conference committee may be appointed into a new conference committee to serve for another year.

ii) **BYLAWS COMMITTEE:** The Bylaws Committee shall consist of five appointed members of the Association and shall review the Bylaws, propose amendments to the bylaws, policies and procedures of the Association, bylaws of affiliates, bylaws of chapters, and other matters related to the Bylaws.

iii) **FINANCE COMMITTEE:** The Finance Committee shall make recommendations to the Board concerning financial policy, fiscal performance, financial statements, investment of funds, and other financial matters of the Association.

- iv) **NOMINATING COMMITTEE:** The Nominating Committee shall nominate candidates for election of Officers. Shall be composed of a Joint Committee of the BoT and the Executive Council. In making nominations, the Nominating Committee shall give consideration to a balance of the employer types, geographic areas, and interests that comprise the Association.

 - v) **TRAINING COMMITTEE:** The Training Committee shall consist of six members including the Secretary to the Association, appointed by the Executive Board. It shall be the responsibility of this committee to organize various trainings in form of workshops, social discuss, symposia etc across all geo-political zones of the Nigeria. The Secretary of the Association shall be the Chairman of this committee. The tenure of this committee shall be two years.
2. .All acts bona fide done by any meeting of the Council or of any Committee of the Council or by any person acting as a member of the board, shall, notwithstanding that it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting as aforesaid that they or any of them were disqualified, be as valid as if every such person had been duly appointed or had duly continued in office and was qualified to be a member of the Board.
3. A resolution in writing signed by not less than two thirds of the members for the time being of the Council of any Committee of the Council who are duly entitled to receive notice of a meeting of the Council or of such Committees shall be as valid and effectual as if it had been passed at a meeting of the Council or of such committee duly convened and constituted.

4:4 ARTICLE XIV: DISQUALIFICATION OF MEMBERS OF THE COUNCIL

The office of a member of the Council shall be vacated:

- i) If a receiving order is made against him or he makes an arrangement or composition with his creditors;
- ii) If he becomes of unsound mind;
- iii) If he fails to attend the meetings of the Board three consecutive times, except by special leave of the Board;
- iv) If by notice in writing to the Association he resigns his office;
- v) If he is removed from office by a resolution duly passed under this constitution.
- vi) If he is removed from membership of the Association pursuant to a resolution of the Association.

4:5 ARTICLE XV: GENERAL MEETINGS

1. The Association shall in each year a General Meeting as the Annual General Meeting, in addition to any other meetings in that year, and shall specify the meeting as such in the notice calling it. Not more than 15 months shall elapse between the date of one Annual General Meeting of the Association and that of the next. The Annual General Meeting shall be held at such time and place as the Council shall appoint.
2. The Annual General Meeting (AGM) shall be so called while other meetings called involving the generality of members shall be referred to as Ordinary General Meeting.

4:6 ARTICLE XVI: CONVENING ORDINARY GENERAL MEETINGS

1. The Council may, whenever it deems fit, convene an Ordinary General Meeting but not more than two times within one financial year;
2. The Council shall also, on the requisition of not less than one -third of the members of the Association, proceed to convene an Ordinary General Meeting, provided that the requisition must state the objects of the meeting and must be signed by the requisitionists and deposited at the office.

4:7 ARTICLE XVII: NOTICE OF GENERAL MEETINGS

Twenty one (21) days' notice at least (exclusive of the day on which the notice is served or deemed to be served and of the day for which it is given), specifying the place, the day and the hour meeting of the Association shall, notwithstanding that it is called by shorter notice than that specified in the constitution, be deemed to have been duly called if it is so agreed by all the members entitled to attend and vote provided also that the accidental omission to give notice to or the non-receipt of notice of a meeting by any person entitled to receive such notice shall not invalidate the proceedings of that meeting.

4:8 ARTICLE XVIII: PROCEEDINGS AT GENERAL MEETINGS

1. All Business shall be deemed special that is transacted at an Ordinary general meeting and also all that is transacted at an Ordinary General meeting with the exception of the consideration of the accounts and balance sheets, the reports of the Council and Auditors, the elections of the Council, appointment of auditors, and the fixing of the remuneration of the Auditors. provided that no business shall be transacted at any Ordinary General Meeting unless a quorum of members is present at the time when the meeting proceeds to business members present in person or by proxy shall continue constitute a quorum.
2. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved, and in any other case it shall stand adjourned to the same day in the next week at the same time and place and if at such adjourned meeting, a quorum

is not present within half an hour from the time appointed for the meeting, the meeting shall then be dissolved.

3. The President, or in his absence the Vice-President of the Council, if present shall preside at every Ordinary General Meeting. In the absence of the two officials, any Council member of the association may be agreed upon to preside over the meeting after 30 minutes the meeting is scheduled to have started.
4. The chairman of any meeting at which a quorum is present may, with the consent of the meeting adjourn the meeting from time to time and from place to place but no business shall be transacted at any adjourned meeting other than the business left unfinished. When such adjournment extends to more than 30 days since the original schedule date of the meeting, notice of the adjourned meeting shall be given as in the case of an original meeting.

4:9 ARTICLE XIX: VOTING AT GENERAL MEETINGS

1. Every member shall have one vote, provided that when any matter affecting a member personally comes before the meeting, although he may be present at it, he shall not be entitled to vote on the question and Chairman may require him to withdraw during the discussion, and he shall in the case withdraw accordingly.
2. On a poll, votes may be given personally or by proxy, provided that the instrument appointing a proxy shall be in writing under the hand of the appointer or of his attorney duly authorized in writing, or, if the appointer is a corporation either under seal, or under the hand of an officer or attorney duly authorized, a proxy need not be a member of the Association provided that no person shall be entitled to be appointed a proxy more than two absent members.
3. The instrument appointing a proxy and the power of the attorney or other authority, if any, or a notarially certified copy of that power or authority shall be deposited at the officer or at such other place convening the meeting, not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote or, in the case of a

poll, not less than 24 hours before the time appointed for taking the poll, and in default the instrument of the proxy shall not be treated as valid after the expiration of twelve months from the date of its execution.

4. At any General Meeting a resolution put to the vote of the meeting shall be decided by secret ballot or any other method agreed upon by two thirds of members present.
5. In case of an equality of votes, the Chairman of the meeting shall be entitled to a second or casting vote.

4:10 ARTICLE XX: CORPORATIONS OR ASSOCIATIONS ACTING BY REPRESENTATIVES AT MEETINGS

Any corporation or association which is a member may, by resolution of its directors or other governing body or by notification in writing under the hand of some officer of such corporation as may be duly authorized on that behalf, authorize such person as it thinks fit to act as its representative at any meeting of the Association, and the persons so authorized shall be entitled to exercise the same power on behalf of the corporation or association which the represents as that corporation or association could exercise if it were an individual member of the Association.

4:11 ARTICLE XXI: AFFILIATES, BRANCHES AND CHAPTERS

- a). Affiliates, Branches and Chapters of the Association may be formed by approval of the Council.
- b). A petition to form an affiliate or chapter, signed by 10 individuals, must be submitted to the Board for consideration.
- c). Activities and business operations of affiliates and chapters shall be consistent with the Bylaws of the Association and are subject to review by the Board.
- d). Only duly registered members of the Association shall be Members of Affiliates, Branches or Chapters of the Association.
- e). For the purpose of this bylaw, an Affiliate is any Association which laws and operations are not in conflict with this bylaw and is accepted as an Affiliate of NiBSA. A Branch is regarded in this case as a body of members of the

Association who congregate based on the extant Geo-Political Zones of Nigeria. A Chapter is an operating body of members who relate with one another within the delineation of a state recognized by the Constitution of Federal republic of Nigeria.

4:12 ARTICLE XXII: ANNUAL BIOLOGICAL SAFETY CONFERENCE

- a) The Annual Biological Safety Conference is an official function of the Association. Directives of the Council are binding on the conference committee.
- b) All activities of the Conference Committee shall be approved by the President, acting on behalf of the Council.

5.0 PART V: FUNDS AND RESOURCES UTILIZATION

5.1 ARTICLE XXIII: APPLICATION OF FUNDS AND ASSETS

The funds and assets of the Association shall be applied solely towards the promotion of the objects of the Association as set forth in this constitution; and no portion thereof shall be paid or transferred directly, or indirectly by way of dividend, gift bonus or otherwise by way of profit to the members of the Association.

5.2: ARTICLE XXIV DISPOSAL OF RESIDUAL ASSETS ON WINDING UP OR DISSOLUTION

If upon the winding up or dissolution of the Association there remains after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed amongst the members to the Association but shall be given or transferred to some other institution or institutions having objects similar to the objects of the Association, and which shall prohibit the distribution of its or their income and property amongst its or their members to an extent at least as is imposed on the Associations.

Provided that such institution or institutions is or are to be determined by the members of the Association at or before of dissolution, and in default thereof, by a judge of the High

Court of Nigeria, and if so far as effect cannot be given to the aforesaid provisions, then to some other charitable objects.

5.3: ARTICLE XXV INDEMNITY OF COUNCIL MEMBERS

Every member and other officers or servant of the Association shall be indemnified against (and it shall be the duty of the Board, out of the funds of the Association, to pay) all cost, losses and expenses which such person may incur or become liable for by reason of any contract entered into, or act or thing done by him in good faith in the capacity aforesaid, in any way in the discharge of his duties, including traveling expenses, and the Board may give to any officer or employee of the Association who has incurred or may be about to incur any liability at the request or for the benefit of the board, such security by way of indemnity as it may think proper.

5.4: ARTICLE XXVI: ACCOUNTS

1. It shall be the responsibility of the Treasurer to cause the accounts to be kept and in particular as regards;
 - a. The sums of money received and expended by the Association and the matters in respect of which such receipts and expenditures takes place;
 - b. The assets and liabilities of the Association
2. The books of accounts shall be kept at the office or at such other places as the Board thinks fit, and shall always be open to the inspection of the member of the Board during business hours.
3. At the Annual General Meeting (AGM), the Board shall lay before the members present a proper income and expenditure account for the period since the last preceding account made up to a date more than nine (9) months before such meeting.
4. A proper Balance sheet as at the date on which the income-expenditure account is made up shall be prepared every year, and laid before the members present at

the Annual General Meeting. Every such balance sheet shall be accompanied by proper reports of the Board and the Auditors.

5. Copies of the income and expenditure account, balance sheet and reports, all of which shall be framed in accordance with any statutory requirements for the time being in force, and of any other documents required bylaw to annexed or attached thereto or to accompany the same shall, not less than twenty one (21) clear days before the date of the Annual General Meeting be sent to the Auditors and to all other persons entitled to receive notices, of such meetings in the prescribed manner.

5.5: ARTICLE XXVII: AUDITORS

1. The Association shall at each Annual General Meeting appoint an Auditor or Auditors to hold office until the next Annual General Meeting, Provided that a member of the Council or other officer of the Association shall not qualify to be appointed Auditor of the Association.
2. The Council may fill any casual vacancy in the office of the Auditor, but while any such vacancy continues, the surviving or continuing Auditor or Auditors, if any, may act.
3. The remuneration of the Auditors of the Association shall be fixed at the Annual General Meeting, except that the remuneration of any auditors appointed to fill any casual vacancy may be fixed by the Board.
4. Every Auditors of the Association shall have a right to see all relevant vouchers and shall be entitled to access at all times to the books and accounts he requires from the Board
5. The Auditors shall make a report to the members of the accounts examined by them and on every balance sheet laid before the Association at its Annual General Meeting during their tenure of office, and the report shall state:

- i) Whether or not they have obtained all the information and explanations they have required; and
- ii) Whether, in their opinion, the balance sheet referred to in the report is properly drawn up so as to exhibit a true and correct view of the state of the Association's affairs.

5.6: ARTICLE XXVIII: INSPECTION OF BOOKS OF ACCOUNTS AND LIST OF MEMBERS OF THE ASSOCIATION

The books of accounts and all documents relating thereto and a list of members of the Association shall be available for inspection at the office by any member of the Association on giving not less than seven (7) days notice in writing to the Association, provided that the books of account and all documents relating there to and list of members shall always be open for inspection by members of the Board during business hours.

5.7: ARTICLE XXIX: FINANCIAL YEAR

The financial year of the Association shall begin on the first day of January and end on the last day of December of every year or at such other time as the Council may from time to time determine.

6.0 PART VI: AMENDMENTS TO THE CONSTITUTION

6.1: ARTICLE XXX: AMENDMENTS

The Bylaw Committee shall propose necessary amendments to the Bylaw of the association to the Executive Board after which the Presidents the suggested amendments to a General Meeting of the Association for consideration. Decision of the General Meeting on the proposed amendment is conveyed to the immediate next Annual General Meeting for Ratification except the AGM deems otherwise. .

7.0 PART VII: DISSOLUTION AND DISPOSAL OF PROPERTY

7.1 ARTICLE XXXI: DISSOLUTION

The Association shall not be dissolved or wound up except by a resolution passed at a General Meeting of the members by votes of two-thirds of the members present.. The quorum at the meeting shall be fifty per cent of all members of the Association. If no quorum is obtained, the proposal to dissolve or wind up the Association shall be submitted to a further General Meeting which shall be held one month later. Notice of this meeting shall be given to all members of the Association at least 14 days before the date of the meeting. The quorum for this second meeting shall be the number of members present.

7.2 The Association will not be dissolved without prior consent of the Corporate Affairs Commission in writing.

7.3 Upon dissolution of the Association, its remaining assets shall be dispensed in accordance with Article 5.2 of this Bylaw.

8.0 PART VIII: COMMON SEAL

8.1 The common seal of the Association shall be kept in the care of the secretary. The seal shall not be used or affixed to any document or deed except pursuant to a resolution of the Council and in the presence of at least the president and two (2) members of the Council, both of whom shall subscribe their names as witnesses.

Dated thisday of 2020 in Abuja

Signed by the three top officials:

President

Professor Abiodun A. Denloye

Signature: _____



Vice President

Dr. (Mrs.) Stella N. Udo

Signature: _____

Secretary

Dr. Easter G. Nwokah

Signature: _____ 